

President Karen Knospe called the meeting to order at 6:00 p.m. in the high school library. Board members present were Larry Cyrus, Kalene Engel, Karen Knospe, Bonnie Breza, Lynn Doelle, and Areny Bork. Rita Greshik was absent. Others present were Jo-Ellen Fairbanks, Karen Domine, Steve Stoppelmoor, Ben Adank, Gina Tomlinson, Brian and Sandy Michaels, Pam Jenson, Beth DuBois, and Dale Schmidtkecht. Virtual attendees were Tom Hiebert and Dave Brommerich.

The Pledge of Allegiance was recited, and the Mission Statement read.

Karen Knospe attested to the publication of the meeting.

Public Comments/Appearances:

Beth DuBois spoke about retirement benefits.

Consideration of Adjustments to the Agenda:

Kalene Engel made a motion to approve the agenda as presented, seconded by Bonnie Breza. Motion carried.

Public Hearing for the Waiver of Certain School Board or School District Requirements pursuant to Wis. Stat. §§ 118.38(1) and (1m)

Dr. Fairbanks presented the Resolution for Requesting a Waiver of School Board or School District requirements under section 118.38 of the State Statutes. After discussion, the waiver was approved as presented on a motion by Larry Cyrus, seconded by Bonnie Breza, and carried.

Consent Agenda:

- A. Approve the Board of Education minutes from the Regular Meeting on September 16, 2020**
- B. Approve the September 16, 2020 – October 21, 2020 vouchers.**
- C. Approve the resignation of Andrea DuCharme, HS English teacher.**
- D. Approve the hire of Melanie Reed, 1-yr position HS English teacher.**

Bonnie Breza made a motion, seconded by Lynn Doelle to approve the consent agenda. Motion carried.

Recognitions:

A. Donations

- 1. \$400 St. John's United Church of Christ for COVID-19 expenses**
- 2. \$800 Tina Scharmach from Castle Realty for school lunch program needs**
- 3. \$600 Jo-Ellen Fairbanks for C-FC logo masks for all staff members**

The above list of donations was read.

B. Awards

- 1. Larry Cyrus – WASB Member Recognition Program Level II – The WASB recognizes board members for their efforts in leadership and board development.**
- 2. WASB 2020 Business Honor Roll**
 - Town of Milton
 - Cochrane Co-op Telephone
 - St. John's United Church of Christ
 - B & S Express

The Board recognized the WASB 2020 Business Honor Roll with certificates and photos for their contributions to the school. Representing the Town of Milton was Ben Adank and Pam Jenson. Gina Tomlinson represented Cochrane Co-op Telephone. St. John's United Church of Christ was represented by Dale Schmidtkecht. Brian and Sandy Michaels represented B & S Express.

Consideration of Approval of the 2020-2021 Budget and All Fund Levy:

Administration Recommendation:

Consideration of a motion to approve the 2020-21 Budget with Fund 10 Revenue of \$7,707,717 and Expenses of \$7,707,717 with an All Fund Tax Levy of \$4,036,285 including a maximum Fund 10 Levy of \$3,310,585 and a \$725,700 Fund 39 Referendum Approved Debt with a Fund 10 transfer of \$100,000.

After discussion, the administration recommendation for the 2020-2021 Budget and All Fund Levy was approved on a motion by Bonnie Breza, seconded by Lynn Doelle. Motion carried.

Consideration of Approval of the OPEB Plan:

After discussion, Kalene Engel made a motion approve the OPEB plan as presented. Lynn Doelle seconded the motion. Motion carried.

Reports:

A. Principal Report

- 1. Professional Learning Communities - Inservice** – Mr. Stoppelmoor gave the Board information that was presented at the October 7, 2020 Inservice.

B. Superintendent Report

- 1. Personnel Report** – Dr. Fairbanks noted that Dan Schultz was hired, and Duane McElwaine resigned as a district custodian. There is still one custodian position open. Rick Peterson was hired as the Varsity girls' basketball coach.
- 2. Ready to Learn/COVID-19 update** – Dr. Fairbanks told the Board about her meetings with Buffalo County every Friday to get updated information.

- C. CESA Report** – Larry Cyrus gave the Board an update from the last CESA meeting. Topics included hiring a social worker, local referendums, and CESA's COVID plan.

Old Business:

A. Standing Committee Reports

1. Communications

Bonnie Breza reported the minutes were included in the Board information packet.

2. Curriculum

Bonnie Breza reported the minutes were included in the Board information packet.

3. Finance and Budget – No minutes were provided.

4. Human Resources

Karen Knospe reported the minutes were included in the Board information packet.

5. Policy

1. Recommendation regarding adoption of

- Policy 221.1 Recruitment and Hiring of Administrative Staff**
- 221.1 Rule: Hiring Administrative Staff**
- 223 Rule: Procedures Related to Professional Development Activities of the District Administrator**
- Policy 225.1: Evaluation of Administrative Staff**
- Policy 254: Employee Job Description**
- Policy 260: Temporary Administrative Arrangement**
- Policy 831: Tobacco Free Schools**
- Policy 431: Attendance Policy**
- Addition to student handbook regarding attendance when engaged in virtual learning**

On policy 221.1, the words "if feasible" were added to have a Board member be part of the interview team. Larry Cyrus made a motion to accept the policies as recommended by the policy committee with the change as noted above. Areny Bork seconded the motion. Motion carried.

New Business:

Criteria for retirement plaques need to be determined.

Future Business Items:

Review Timeline and Items for Future Board Agendas and Meetings:

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|--|------------------------|------------------|
| A. Wednesday, October 28, 2020 | Board Retreat | 6:00 p.m. |
| B. Wednesday, November 18, 2020 | Regular Meeting | 6:00 p.m. |
| C. Wednesday, December 16, 2020 | Regular Meeting | 6:00 p.m. |
| D. Wednesday, January 20, 2021 | Regular Meeting | 6:00 p.m. |

Adjourn:

The Board adjourned on a motion by Kalene Engel; seconded by Bonnie Breza at 7:57 p.m. Motion carried.